

A GUIDE TO: BILLING STATEMENTS

Billing Statement:

- Mailed out mid-month on accounts with payments due (current or past due).
- There will be a separate billing statement for each account with a payment due.
- All mailed billing statements will be in one envelope.
- Your total due is broken down by principal, interest, or any late charges.
- If you have a Funds Held account or made an early principal payment, you will see how this is applied to your payment.
- 3. Front of the payment stub include this coupon with your next payment.
- 4. Back of payment stub this allows you to indicate how extra payments may be applied.

